Organization	What They Do		Contact Information	Cost
	Startup and Business Su	pports		
	General Supports			
Government of Canada – Business and Industry	 Comprehensive guide to starting, operating and growing your business Business registration and finance links 	Website:	Government of Canada – Business and Industry	Free
Innovation Canada	 A webtool that identifies government resources and supports that your business is eligible for 	Website:	Innovation Canada	Free
Community Futures Port Alberni	 Business financing Advisory services Business tools and business supports Partnership opportunities 	Website: Email: Phone:	Community Futures info@cfac.ca 250-724-1241	Free
Community Futures – Entrepreneurs with Disability Program	 Business financing for entrepreneurs with disabilities or health issues Advisory services for qualifying individuals 	Website:	Entrepreneurs with Disability Program	Free
Small Business B.C.	 Low cost regularly scheduled seminars Advisory services Assistance registering a new business Business tools and business supports An extensive library, blog and other resources 	Website: Email: Phone:	Small Business BC askus@smallbusinessbc.ca 604-775-5525	Free/\$
Futurpreneneur	 Business financing Mentoring Advisory Services Networking opportunities Business tools and business supports An extensive library, blog and other resources 	Website:	<u>Futurpreneur</u>	Free
Starting a Small Business Guide	A Comprehensive guide that enumerate:	Website:	Starting a Small Business Guide	Free

Organization	What They Do	(Contact Information	Cost
	 14 steps involved in starting a small business Business supports 			
Innovation Canada	 A webtool that identifies government resources and supports that your business is eligible for 	Website:	Innovation Canada	Free
Business Development Bank of Canada	 Advisory services Business Financing An extensive library, blog and other resources 	Website: Phone:	Business Development Bank of Canada 1-877-232-2269	Free/\$
Canada Small Business Financial Program	Business financing	Website:	Canada Small Business Financial Program	Free
Destination British Columbia - Tourism Business Essentials Guides	 Tourism Start Up Guides: How to start a tourism business Tourism marketing B.C.'s unique tourism market 	Website:	Tourism Business Essentials Guides	Free
Ministry of Aboriginal Relations and Reconciliation Business Loan Program	 Business financing Business supports Skills training Business advice services Small business guide 	Website:	Indigenous Economic Development	Free/\$
Aboriginal Business and Entrepreneur Development	 Funding up to \$99,999.00 for Aboriginal entrepreneurs planning to start, expand, or purchase a business 	Website:	Aboriginal Business and Entrepreneur Development	Free/\$
	Tech Business Suppo	rts		
Innovation Island: BC Venture Accelerator Program	 Advisory services and one-on-one coaching for early stage tech companies Mentoring from business leaders A venture growth tools Access to networking opportunities 	Website: Phone:	604.683.2724	\$
Build in Canada Innovation Program	 Helps companies by procuring and testing late stage innovative goods and services within the 	Website:	Build in Canada Innovation Program	

Organization	What They Do	C	Contact Information	Cost
	federal government before they are taken to market			
	Tourism Business Supp	orts		
Destination British	Tourism Start Up Guides:	Website:	Tourism Business Essentials	Free
Columbia - Tourism	 How to start a tourism business 		<u>Guides</u>	
Business Essentials	 Tourism marketing 			
Guides	B.C.'s unique tourism market			
	Business Licensing, Permits, Zoning	, and Regi	stration	
District of Ucluelet	Business license application	Website:	District of Ucluelet	Free/\$
	 Development Cost Charges 			
	 Development permit applications 			
	 The Official Community Plan 			
	 Zoning and bylaws 			
Bizpal	A search tool and database that helps business	Website:	<u>Bizpal</u>	Free
	owners identify the permits or licenses they			
	need) A (1)		_
One Stop Business	A platform where you can complete most	Website:	One Stop Business Registry	Free
Registry	commonly required business registrations and transactions			
Corporations Canada	Online filing centre for federally registered	Website:	Corporations Canada	\$
Corporations Canada	entities	WCD3itC.	<u>corporations canada</u>	7
BC Registries and	Online filing centre for entities registered in	Website:	BC Registries and Online Services	\$
Online Services	British Columbia			
	Business Loans			
Community Futures	Business financing	Website:	Community Futures	Free
Port Alberni	 Partnership opportunities 	Email:	info@cfac.ca	
		Phone:	250-724-1241	
Business Development	Advisory services	Website:		Free/\$
Bank of Canada	Business Financing		Canada	
	 An extensive library, blog and other resources 	Phone:	1-877-232-2269	

Organization	What They Do	C	Contact Information	Cost
Canada Small Business Financial Program	Business financing	Website:	Canada Small Business Financial Program	Free
	Venture Capital			
Capital Investment Network	 Connects entrepreneurs to investors in Victoria Pitch coaching Networking opportunities 	Website:	Capital Investment Network	Free
FrontFundr	Connects entrepreneurs to angel investors	Website:	<u>FrontFundr</u>	Free
VANTEC	Connects tech start-ups to investors	Website:	VANTEC	
Angel Forum Vancouver	Connects emerging companies to investorsOffers Financial workshops for entrepreneurs	Website:	Angel Forum	Free
	Business Planning			
Government of Canada – Business Planning	 Business planning guides Sample business plans Succession planning guides Market research and statistics 	Website:	Government of Canada – Business Planning	Free
The Balance – Business Plans	 This article outlines 14 useful business planning tools 	Website:	The Balance - 14 Business Planning Tools	Free
Bplans	 A complete guide to business planning Business planning tools Sample business plans 	Website:	<u>Bplans</u>	Free
Lean Stack	 A guide to using Lean Canvass Access to Lean Canvass Other business planning tools, blogs and resources 	Website:	<u>Lean Stack</u>	Free/\$
	Emergency Plannin		10.51	
10 Steps to Prepare your Business for Evacuation	 This guide enumerates 10 steps to prepare your business for evacuation It enumerates emergency supports 	Website:	10 Steps for Evacuation	Free

Organization	What They Do	Contact Information	Cost		
Market Validation Tools and Webinars					
Strategyzer	 Workshops, information and tools to help you create business plans, validate your product and identify your target market 	Website: <u>Stategyzer</u>	Free/\$		
Government of Canada – A guide to market research and analysis	A market research and analysis guide	Website: A Guide to market research and analysis	Free		
New Venture BC	 Online training designed to help validate your market and assess your business idea 	Website: New Venture BC	Free		
Cost of Living Calculator	 This tool allows you to compare the cost of living in different municipalities throughout British Columbia 	Website: Cost of Living Calculator	Free		
	Local Market Resear	ch			
Clayoquot Biosphere Trust – 2016 Vital Signs Report	 A snapshot of all economic, health and social statistics in the region 	Website: 2016 Vital Signs Report	Free		
Tourism Ucluelet	 For information about local tourism trends and demographics contact Denise Stys-Norman of Tourism Ucluelet 	Email: denise@discoverucluelet.com Phone: (250) 226-7620	Free/\$		
	Provincial and National Mark	et Research			
Statistics Canada Census	Demographic data from the 2016 census	Website: <u>Census Data</u>	Free		
Statistics Canada	 Provides data on Canada's economic performance 	Website: <u>Stats Canada</u>	Free		
BC Stats	 Provides BC centric stats that are relevant for business planning 	Website: <u>BC Stats</u>	Free/\$		
BC Real Estate Association	 Economic Forecast and Predictions about the real estate market 	Website: <u>BC Real Estate Association</u>	Free		
BC Data Catalogue – Small Business	 Data about small businesses in British Columbia 	Website: <u>BC Data Catalogue</u>	Free		

Organization	What They Do	Contact Information	Cost		
Island Coastal Economic Trust	In-depth monitoring and analysis of the key regional economic indicators	Website: <u>Island Coast Trust</u>	Free		
	Human Resources				
	Guides				
Employee First – Destination BC	A human resource guide for tourism operators	Website: <u>Employee First</u>	Free		
G0 2 HR	 Tourism Human Resource Information Online and in person seminars Advice regarding specific HR challenges 	Website: GO 2 HR	Free/\$		
The Balance – How to do Payroll in Canada	A step by step guide to payroll	Website: How to do payroll in Canada – <u>The Balance</u>	Free		
Government of Canada – Payroll	 Information about payroll accounts, deductions and contributions 	Website: Payroll - Government of Canada	Free		
Employment Standards BC	A guide to the Employment Standards Act	Website: <u>Employment Standards BC</u>	Free		
Government of Canada Wage Report	Compare average wages throughout Canada	Website: <u>Wage Report</u>	Free		
	Forms				
Government of Canada – Payroll Forms	Payroll forms	Website: <u>Payroll forms</u>	Free		
	Online Tools and Software				
Government of Canada – Payroll Calculator	Payroll calculator provided by the CRA	Website: <u>Payroll Calculator</u>	Free		
Small Business B.C. – Payroll Software	 An article that describes numerous payroll software 	Website: <u>Payroll software</u>	Free		
When I Work	Employee scheduling software	Website: <u>Scheduling App</u>	Free/\$		

Organization	What They Do	Contact Information	Cost			
	Employee Attraction Supports					
Alberni Valley Employment Centre	Employee Attraction servicesJob posting servicesSeasonal job fairs	Website: Alberni Valley Employment Centre - Ucluelet	Free			
G0 2 HR	 Tourism Human Resource Information Online and in person seminars Advice regarding specific HR challenges 	Website: GO 2 HR	Free/\$			
	Wage and Training Subsidies	s – General				
BC Employee Training Grant (formerly the Canada – BC Job Grant)	 Grants that offset the cost of qualifying training courses The next intake opens on Oct. 1st for training programs scheduled for the Winter of 2019 Grants are extremely competitive Submit your grant application on Oct. 1st to be competitive Contact the Chamber of Commerce for support filing out your application. 	Website: <u>BC Employee Training Grant</u>	Free			
Work BC Skills Training Program: Alberni Valley Employment Center	 Allows EI recipients to collect EI while attending training For more information about eligibility and funding contact the Alberni Valley Employment Centre 	Website: Work BC Skills Training Program Email: wcinfo@avemployment.ca Phone: (250) 726-4243	Free			
Wage Subsidy: Alberni Valley Employment Center	 Subsidizes wages while employee is learning on the job For more information about eligibility and funding contact the Alberni Valley Employment Centre 	Website: Wage Subsidy Email: wcinfo@avemployment.ca Phone: (250) 726-4243	Free			
Get Youth Working Program: Alberni Valley Employment Center	 \$2,800 wage subsidy to hire youths between 15 and 29 years of age For more information about eligibility criteria contact the Alberni Valley Employment Centre 	Website: Get Youth Working Phone: 250-866-3100	Free			

Organization	What They Do	C	Contact Information	Cost
Nuu-Chah-Nulth Employment and Training Program (NETP)	 Programming available to unemployed or underemployed First Nation, Metis and Inuit persons Financial support to purchase basic equipment required to start a new position Wage subsidies Education grants Client must be working with caseworker to qualify for any of these supports 	Email: Phone:	Evan.Hauser@nuuchahnulth.org 250-726-7347 Please contact Evan Hauser with NETP for more information	Free
	Wage and Training Subsidi	es - Tech		
Apprentice Training Tax Credits	 Refundable and non-refundable tax credits available to businesses that employ apprentices enrolled in an apprenticeship program administered through the Industry Training Authority (ITA) Contact your accountant for more information about these tax credits 	Website:	Apprentice Training Tax Credits	Free
BC Tech CO-OP Grants	Up to \$10,800 annually to hire a CO-OP student that plays a tech role in a company	Website: Email:	BC Tech CO-OP Grant programs@bcic.ca	Free
New Ventures BC: Skills Initiative	 Available to early stage tech companies only Offers up to \$10,000 to hire a Business or Tech Student 	Website: Email:	Skills Initiative contact@newventuresbc.com	Free
	Marketing			
	Online Marketing To	ols		
Grow with Google	Online seminarsDigital marketing toolsDigital marketing news	Website:	Grow with Google	Free

Organization	What They Do	Contact Information	Cost	
Hootsuite – A guide to Advertising on Facebook	A guide to advertising on Facebook	Website: A guide to advertising on Facebook	Free	
Facebook Business	Social media marketing tools – Facebook and Instagram	Website: <u>Facebook Business</u>	\$	
Google Analytics	 Marketing analytics and products for businesses 	Website: Google Analytics Solutions	\$	
	Local Marketing Specia	alists		
Steam Train Creative	A full-service digital marketing agency	Website: <u>Steam Train Creative</u>	\$	
Coffee Business Stimulus	Digital marketing strategists	Website: <u>Coffee Business Stimulus</u>	\$	
The Crow's Nest	Print, copy and fax servicesOffice supplies	Website: The Crow's Nest	\$	
	Graphic Design Too	ls		
Smallbizdaily	This article enumerates five free tools that make graphic design easy for small businesses	Website: <u>Small Biz Daily</u>	Free	
Canva	User friendly graphic design software	Website: <u>Canva</u>	Free/\$	
Piktochart	User friendly graphic design software	Website: <u>Piktochart</u>	Free/\$	
Adobe Spark	Graphic design software	Website: Adobe Spark	Free/\$	
	Merchandizing and Ap	parel	·	
Campkuma Trading Company Co.	 Creates custom merchandize and apparel Provides production assistance 	Website: <u>Campkuma</u>	\$	
Merchant Services				
Processing Expert	 A blog about Merchant Services and Processing A guide to Merchant Services 	Website: <u>Processing Expert</u>	Free/\$	

Organization	What They Do	Contact Information	Cost	
	Bookkeeping Tools	s		
The Balance – Top Accounting Software	 This article lists the writers top 7 accounting software programs 	Website: <u>The Balance</u>	Free	
Small Business News Daily – Accounting Software	This article enumerates and explains different types of accounting software	Website: Small Business News	Free	
Quickbooks	Financial Software for Small Businesses	Website: Quickbooks	\$	
Sage50	Financial Software for Small Businesses	Website: Sage50	\$	
Wave	Financial Software for Small Businesses	Website: <u>Wave</u>	\$	
	Тах			
Canada Revenue Agency	Information about corporate taxes	Website: <u>Corporate Taxes</u>	Free	
Canada Revenue Agency	Information GST	Website: GST	Free	
Canada Revenue Agency	Videos about discrete tax issues	Website: <u>Tax Issues Videos</u>	Free	
The Balance – Canadian Tax Info	 Numerous articles about small business tax issues 	Website: <u>The Balance</u>	Free	
Legal Information				
Click Law BC	 Legal Information about discrete issues * It is always best to consult a lawyer and accountant for legal and accounting advice 	Website: Click Law BC	Free	

Organization	What They Do	Contact Information	Cost
Small Claims BC	 Legal Information about the small claims court procedure File small claims paperwork 	Website: Small Claims Court Phone: 1-855-875-8867	Free
BC Court Registry Services	 Search for ongoing litigation File your provincial or supreme court paperwork 	Website: <u>BC Court Registry</u>	\$
Legal Line	Free legal information on 1200 legal issues	Website: <u>Legal Line</u>	Free
Canada Intellectual Property Office	 Information about protecting your intellectual property * It is always best to consult a lawyer and accountant for legal and accounting advice 	Website: <u>Intellectual Property Law</u>	Free
Small Business B.C. – Sole Proprietor, Partner and Corporation	 This article distinguishes corporations, sole proprietors and partnerships It outlines some advantages and disadvantages of those entities *It is always best to consult a lawyer and accountant for legal and accounting advice 	Website: How to choose the right business structure for your business	Free
The Balance - Corporations	 This article enumerates some advantages and disadvantages of incorporating a business * It is always best to consult a lawyer or accountant for legal or accounting advice 	Website: 9 Advantages of Incorporating	Free
	Export Supports		
Export Navigator	Expert one-on-one advice about exporting your products to new domestic and foreign markets	Website: Trade and Invest BC Email: darrell@cfac.ca Phone: 250-724-1241	\$
CanExport	 Business financing for small and medium-sized businesses seeking new export opportunities 	Website: <u>CanExport</u>	Free
Canadian Trade Commission	On-the-ground intelligence and practical advice on foreign markets	Website: Canadian Trade Commission	Free

Organization	What They Do	Contact Information	Cost
	 Access to foreign governments and foreign business leaders 		
Export Development Canada	Trade financingExport credit insurance and bonding servicesForeign market expertise	Website: Export Development Canada Phone: 1-800-229-0575	\$
Trade and Invest British Columbia	 Offers tools to assists with starting or expanding their exports 	Website: Trade and Invest BC	Free/\$
	Buying or Selling a Bus	iness	
Venture Connect	 Advise for business sellers and buyers Connects sellers and buyers Business valuation services 	Website: <u>Venture Connect</u>	\$
	Continuing Professional De	evelopment	
Small Business B.C.	Frequently scheduled seminars which are available online or in person	Website: Small Business BC	\$
Udemy	Online webinars on a variety of relevant subject matter	Website: <u>Udemy</u>	\$
Coursera	 Online webinars on a variety of relevant subject matter 	Website: <u>Coursera</u>	\$
File Sharing and Communications Software			
BDC - Technology	 A blog about investing in business software and technology 	Website: <u>BDC - Technology</u>	Free
wetransfer.com	A file sharing platform	Website: <u>We Transfer</u>	Free/\$

Organization	What They Do	Contact Information	Cost
Dropbox	A file sharing platform	Website: <u>Drop Box</u>	Free/\$
Trello	Software that allows you to work more collaboratively with your team	Website: <u>Trello</u>	Free/\$
Slack	Software that allows you to work more collaboratively with your team	Website: <u>Slack</u>	\$